

To: Department of Intellectual Property Rights  
Ministry of Commerce

**REQUEST FOR RECORDAL OF ASSIGNMENT  
OF REGISTERED MARK**

**1. Mark:**

**2. Class(es):**

**3. App. No(s):**

**4. Reg. No(s):**

**5. Name and Address of Assignor:**

**6. Name and Address of Assignee:**

**7. Name of Local Agent/Attorney and Address for Service:** \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**8. Documents accompanying the application:**

- Original or Certified Copy of notarized Deed of Assignment
- Original Notarized Power of Attorney and Deed of Substitution, if the Agent/Attorney is newly appointed.
- Original Mark Registration Certificate(s)

Signature: \_\_\_\_\_

Name of Signatory: \_\_\_\_\_

[Stamp]

Title: \_\_\_\_\_

Date: \_\_\_\_\_